Mr. Agenbroad, Fire Chief, asked the Board to make a conditional offer of probationary employment to Ezra Sullivan as a Firefighter/EMT at $22.13 per hour pending acceptable background and preemployment screenings. Mr. Wade asked for a motion to make the conditional offer of probationary employment. Mr. Muterspaw so moved with Mr. Wade seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea, and Mr. Wade-yea.

Mr. Jones, Road Superintendent, noted that berm work was completed on West Pekin between State Route 741 and Springboro Road. Mr. Jones also noted that crack sealing was scheduled to begin tomorrow for the Winding Creek subdivision.

Mr. Wade asked for a motion to approve the Consent Agenda. Mr. Muterspaw moved to approve the Consent Agenda as presented to the Board:

1 Approval of Regular Minutes – September 22, 2025, Regular Session.
2 Current Bills and Financial Report.
3 Set a public meeting for November 10, 2025, at 5:30 p.m., to consider the R-PUD, Stage 2 submittal for Clearcreek Heights Subdivision Preliminary Site Plan, located at 1176 State Route 73, Parcel ID #04-07-200-004 (100.296 acres).
4 Accept the Road, Planning and Zoning, Police, and Fire monthly reports for August 2025.

Mr. Wade seconded the motion and upon roll call the vote was as follows: Mr. Muterspaw-yea, and Mr. Wade-yea.

Chief Agenbroad updated the Board on numerous calls for service describing natural gas odors around the northern part of the township. Mr. Clark noted that Abby Melampy at Duke Energy was actively updating the Township on the situation. At this time, no large leaks have been identified.

With no further business, Mr. Wade asked for a motion to adjourn the Regular Meeting at 5:38 p.m. Mr. Muterspaw so moved with Mr. Wade seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea, and Mr. Wade-yea.

FISCAL OFFICER Russell Carter

TRUSTEE Ed Wade

TRUSTEE SA Muterspaw

TRUSTEE ______________________

RECORD OF PROCEEDINGS
CLEARCREEK TOWNSHIP TRUSTEES
Minutes of Regular Meeting
October 13, 2025

The Clearcreek Township Trustees met in regular session at 5:30 p.m. with the following members present: Mr. Muterspaw, and Mr. Wade.

Mr. Wade opened the meeting and led in the Pledge of Allegiance.

Mr. Wade asked if the Board members had any consent agenda item or items that they wished removed. No removal from the consent agenda was requested.

Mr. Wade called for public comments. No comments were noted.

Mr. Carolus, Fiscal Officer, updated the Board on recent activity on property tax legislation as passed by the Ohio House. Mr. Carolus then asked the Board to approve the interest transfers for the 3rd quarter of 2025.

Mr. Wade read Resolution 5623 – A Resolution approving a transfer of funds from the General Fund to other funds in amounts equal to investment income generated by those funds for the third quarter 2025 and dispensing with the second reading. Mr. Wade asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Wade seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea, and Mr. Wade-yea.

Mr. Wade read Resolution 5624 – A Resolution authorizing the Township Administrator to incur obligations greater than $10,000 on behalf of the township and dispensing with the second reading. Mr. Clark, Township Administrator, noted this payment authorizes the wellness physician expense for the police department. Mr. Wade asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Wade seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea, and Mr. Wade-yea.

Mr. Wade read Resolution 5625 – A Resolution adopting the Warren County Multi-Jurisdictional Hazard Mitigation Five Year Plan Update and dispensing with the second reading. Mr. Clark, noted the Township must review and revise its hazard mitigation plan with the Warren County Emergency Management Agency to comply with the Disaster Mitigation Act of 2000. Mr. Wade asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Wade seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea, and Mr. Wade-yea.

Mr. Clark noted that negotiations with IAFF Local 4207 were successfully concluded with a three percent increase in salaries slated for 2026.

Mr. Palmer, Planning and Zoning Director, asked the Board to accept the resignation of employment from Code Enforcement Officer Lori Burton, effective October 9, 2025, with thanks on behalf of a grateful township for her 18 years of service in the role. Mr. Wade asked for a motion to accept the resignation. Mr. Muterspaw so moved with Mr. Wade seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea, and Mr. Wade-yea.